



## NATIONAL VISA

### GERMAN LANGUAGE COURSE (MAXIMUM 1 YEAR)

**I. DOCUMENTS TO BE SUBMITTED (OF EACH 1 ORIGINAL AND 2SETS OF COPIES in the specific order outlined in this checklist. The checklist is part of the application and must also be presented duly filled and signed with each set of documents)**

		<u>Submitted/</u>
1	<b>Application form ‘Resident Permit/Long Term Visa’– available online <a href="http://www.doha.diplo.de">www.doha.diplo.de</a> free of charge</b> <ul style="list-style-type: none"> <li>• Fully completed in English or German and personally signed and dated by applicant</li> </ul>	
2	<b>Two national visa instruction forms – available online <a href="http://www.doha.diplo.de">www.doha.diplo.de</a> free of charge</b> <ul style="list-style-type: none"> <li>• Fully completed in English or German and personally signed and dated by applicant</li> </ul>	
3	<b>For minors below the age of 18</b> <ul style="list-style-type: none"> <li>• A form “letter of consent” signed by the parents/legal guardian must be attached</li> <li>• Passport copies of parents/ legal guardian</li> <li>• Birth certificate with an English translation</li> </ul>	
4	<b>Passport</b> <ul style="list-style-type: none"> <li>• Validity of a minimum of one year</li> <li>• Signed by passport holder</li> <li>• Passport not older than 10 years (issued in the last 10 years)</li> <li>• A minimum of two blank pages to be used for visas</li> <li>• Copy of your valid passport data page</li> </ul>	
5	<b>Two recent biometric passport sized photographs (3.5x4,5 cm)</b> <ul style="list-style-type: none"> <li>• Must <b>not</b> be older than 6 months with bright background and frontal view of the face</li> <li>• Digitally altered passport Photos cannot be accepted</li> <li>• Do not glue or staple the photos to the application form</li> </ul>	
	<b>Resident Permit for Qatar (Original and two copies)</b> Non-Qatari nationals must present valid residence permit for Qatar	
6a	<b>Confirmed language course registration in Germany for a so called “Intensiv-Sprachkurs”:</b> <ul style="list-style-type: none"> <li>• Proof of payment for language course registration fee</li> <li>• Course has to take place minimum 18 hours per week at a German language school (weekend or evening courses are insufficient.)</li> </ul>	
6b	<b>Proof of accommodation in Germany</b>	
7	<b>Letter of motivation and CV</b> (Why do you wish to study in Germany? Have you tried to study German online or in language schools in Qatar or your homecountry? What are your career plans for the future?)	
8	<b>Proof of financial means (minimum of 861,00€/ month), please provide one of the following:</b> <ul style="list-style-type: none"> <li>• Blocked account at a German bank to the minimum amount of 861,- EURO per month (withdrawal limit, for one year the amount will be 10.332,-€)*</li> <li>• Proof of scholarship from a German institution (DAAD etc.)</li> </ul> <i>*When applying for visa, you can provide evidence that you are able to meet your living costs by opening a blocked bank account. You have free choice of provider. Information on providers that offer this service worldwide is available on <a href="http://www.federal-foreign-office.de">Federal Foreign Office website</a>.</i>	
9	<b>Documents reflecting your previous education and skills</b> <ul style="list-style-type: none"> <li>• e.g. school certificates, university degree certificates, internships, trainings, university and / or employment confirmation</li> </ul>	

**II. REMARKS to be filled out by Embassy staff (please tick, what is relevant):**

- ✓ Applicant travels  alone  
 with family member/s  
 with a group as .....(please specify e.g. colleague, escort, sponsor)

Remarks: .....  
.....

**III. SIGNATURES and AGREEMENT**

a) for Visa Applicant:  
City and Date (signature Embassy staff)

I HAVE READ AND AGREED TO THE TERMS AND CONDITIONS VALID FOR THE VISA APPLICATION AS PER ABOVE. I HAVE BEEN INFORMED THAT INCOMPLETE APPLICATIONS HAVE A HIGHER RISK TO BE REFUSED.

b) for Embassy staff:  
APPLICANT HAS BEEN INFORMED OF THE ABOVE. THE REMARKS HAVE BEEN COMPLETED TOGETHER WITH APPLICANT.

.....  
City and Date (signature of applicant)

.....  
City and Date (signature of Embassy staff)