# NATIONAL VISA

## STUDY APPLICANT’S AND STUDY VISA

[www.study-in.de/en/](http://www.study-in.de/en/)

## I. DOCUMENTS TO BE SUBMITTED (IF NOT OTHERWISE SPECIFIED 1 ORIGINAL AND 2 COPIES)

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| 1 | Two Application forms ‘Resident Permit/Long Term Visa’ – available online [www.doha.diplo.de](http://www.doha.diplo.de) free of charge  
  - Fully completed in English or German and personally signed and dated by applicant |   |
| 2 | Two national visa instruction forms – available online [www.doha.diplo.de](http://www.doha.diplo.de) free of charge  
  - Fully completed in English or German and personally signed and dated by applicant |   |
| 3 | For minors below the age of 18  
  - A form “letter of consent” signed by the parents/legal guardian must be attached  
  - Passport copies of parents/ legal guardian  
  - Birth certificate with an English translation |   |
| 4 | Passport  
  - Validity of a minimum of three months from the date of expiry of the requested Visa  
  - Signed by passport holder  
  - Passport not older than 10 years (issued in the last 10 years)  
  - A minimum of two blank pages to be used for visas  
  - Valid Qatar residence permit |   |
| 5 | Two recent biometric passport sized photographs (3.5x4,5 cm)  
  - Must not be older than 6 months  
  Do not glue or staple the photos to the application form |   |
| 6 | Details from your University in Germany:  
  a) confirmed university admission (“Zulassungsbescheid”)  
    - from a German University stating subject and begin of study (latest possible enrolment date must be at least 8 weeks in the future)  
    - must state language of instruction (proof of language skills according to point 8 of this checklist)  
  b) confirmed language course (“Intensiv-Sprachkurs”) with conditional university admission (“bedingter Zulassungsbescheid”)  
    - course has to take place minimum 18 hours per week over 6 months at a German language school (weekend or evening courses are insufficient)  
    - receipt/confirmation of language course payment for minimum 3 months  
    - proof of conditional university admission or letter of “uni-assist” or confirmation of admission as an applicant or detailed communication with the University for a concrete subject of study  
    - proof of German language skills of level A2 according to the European Framework for Languages is mandatory  
  c) confirmed admission to a preparatory course for University (“Studienkolleg”):  
    - details regarding preparation and intended begin of study  
    - proof of conditional university admission or letter of “uni-assist” or confirmation of admission as an applicant or detailed communication with the University for a concrete subject of study or entrance examination  
    - proof of German language skills of level A2 according to the European Framework for Languages is mandatory  
  d) Invitation for admission test for preparatory course (Studienkolleg)  
    - proof of German language skills of level A2 according to the European Framework for Languages is mandatory  
  e) Admission to an internship  
    - letter of the university with details about the internship: it has to be mandatory in order to be admitted to university  
    - proof of German language skills of level B1 according to the European Framework for Languages is mandatory |   |
| 7 | Letter of motivation and CV  
 (Why do you wish to study in Germany? What are your career plans for the future?) |   |
II. REMARKS to be filled out by Embassy staff (please tick, what is relevant):

✓ Applicant travels □ alone
□ with family member/s
□ with a group as ………………….(please specify e.g. colleague, escort, sponsor)

Remarks: …………………………………………………………………………………………………………………………………………………
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III. SIGNATURES and AGREEMENT

a) for Visa Applicant:
I HAVE READ AND AGREED TO THE TERMS AND CONDITIONS VALID FOR THE VISA APPLICATION AS PER ABOVE

……………………………… ……………………………………………………………………………………………
City and Date (signature of applicant)

b) for Embassy staff:
APPLICANT HAS BEEN INFORMED OF THE ABOVE. THE REMARKS HAVE BEEN COMPLETED TOGETHER WITH APPLICANT

……………………………… ……………………………………………………………………………………………
City and Date (signature Embassy staff)