



SCHENGEN VISA – for applicants with GERMAN / EU spouse, parent or child

I. DOCUMENTS TO BE SUBMITTED

		Submitted
1a	VIDEX Application form – available online https://videx.diplo.de free of charge <ul style="list-style-type: none"> Fully completed in English or German and personally signed and dated by applicant 	
1b	For minors below the age of 18 <ul style="list-style-type: none"> The application form must be signed by both parents / legal guardian A form “letter of consent” signed by the parents/legal guardian must be attached Passport copies of parents/ legal guardian Birth certificate with an English translation 	
2	General instruction form <ul style="list-style-type: none"> Personally signed and dated by the applicant 	
3	Passport <ul style="list-style-type: none"> Validity of a minimum of three months from the date of expiry of the requested Visa Signed by passport holder Passport not older than 10 years (issued within the last 10 years) A minimum of two blank pages to be used for visas Previous passport if applicable IMPORTANT: valid Qatar residence permit (minimum validity up to return to Qatar) if applicable 	
4	One recent biometric passport sized photograph (3.5x4,5 cm) <ul style="list-style-type: none"> Must not be older than 6 months with bright background and frontal view of the face Digitally altered passport Photos cannot be accepted Do not glue or staple the photos to the application form 	
5	Photocopies <ul style="list-style-type: none"> 1 copy of passport pages with personal data and signature of passport holder 1 copy of Qatari residence permit/QID 	
6	Overseas medical insurance <ul style="list-style-type: none"> Only insurance companies authorized by the German Embassy Doha are accepted Valid for entire duration of period of first stay and valid for all Schengen states Minimum coverage 30,000.00 € incl. repatriation. (Medical insurances linked to credit cards are <u>not</u> accepted) For multiple entry visas: a signed form ‘Declaration on Travel Health Insurance’ must be submitted <p><u>Note:</u> For applicants with EU spouse/parent/child (not German) it is not mandatory but we strongly recommend providing a travel health insurance!</p> <p>Passport Copy Copy of valid German/EU citizen’s passport of spouse or parent or child</p>	
7	Flight reservation/address verification/short description about your destination <ul style="list-style-type: none"> E.g. flight reservation, travel itinerary, invitation from German/EU family member <p><u>Note:</u> Above documentation is not mandatory! Nevertheless, we strongly recommend to enclose them for potential issuance of longer visa validity and for easier data validation</p>	
8	Proof of relationship <ul style="list-style-type: none"> Marriage certificate (if not issued in Germany or the EU it needs to be legalized/affixed with an Apostille and translated (English or German) OR Birth certificate (if not issued in Germany or the EU it needs to be legalized/affixed with an Apostille and translated (English or German) Copy of valid German/EU citizen’s passport of spouse or parent or child 	

REMARKS to be filled out VFS staff (please tick what is applicable):

- ✓ Applicant travels alone
 with family member/s
 with a group as(please specify e.g. colleague, escort, sponsor)

- ✓ Applicant's documents are complete **NOT** complete - applicant has been informed of option to withdraw application to avoid possible refusal but wishes to submit application

 NOT complete - applicant will submit missing documents within 48 hours to VFS

- ✓ Applicant's travel date is less than 15 days no **YES** - applicant has been informed about the processing time and that he/she might not be able to travel to the intended date

Remarks:
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II. SIGNATURES and AGREEMENT

a) for Visa Applicant:

I HAVE READ AND AGREED TO THE TERMS AND CONDITIONS VALID FOR THE VISA APPLICATION AS PER ABOVE

.....
City and Date (signature of applicant)

b) for VFS staff:

APPLICANT HAS BEEN INFORMED OF THE ABOVE. THE REMARKS HAVE BEEN COMPLETED TOGETHER WITH APPLICANT

.....
City and Date (signature VFS Staff)