## SCHENGEN VISA – with GERMAN / EU spouse, parent or child

### I. DOCUMENTS TO BE SUBMITTED

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| 1 | Application form – available online, free of charge  
• Fully completed in English or German and personally signed and dated by applicant |
| 2 | For minors below the age of 18  
• A form “letter of consent” signed by the parents/legal guardian must be attached  
• Passport copies of parents/ legal guardian  
• Birth certificate with an English translation |
| 2 | General instruction form  
• Personally signed and dated by the applicant |
| 3 | Passport  
• Validity of a minimum of three months from the date of expiry of the requested Visa  
• Signed by passport holder  
• Passport not older than 10 years (issued in the last 10 years)  
• A minimum of two blank pages to be used for visas  
• Previous passport if applicable  
• IMPORTANT: valid Qatar residence permit (minimum validity up to return to Qatar) if applicable |
| 4 | One recent biometric passport sized photograph (3.5x4.5 cm)  
• Must not be older than 6 months  
• Do not glue or staple the photos to the application form |
| 5 | Photocopies  
• 1 copy of passport pages with personal data and signature of passport holder  
• 1 copy of Qatari residence permit |
| 6 | Proof of relationship  
• Marriage certificate (if not issued in Germany or the EU it needs to be legalized/affixed with an Apostille and translated (English or German) OR  
• Birth certificate (if not issued in Germany or the EU it needs to be legalized/affixed with an Apostille and translated (English or German) |
| 7 | Passport Copy  
• Copy of valid German/EU citizen’s passport of spouse or parent or child |
| 8 | Overseas medical insurance  
• Only insurance companies authorized by the German Embassy Doha are accepted  
• Valid for entire duration of period of first stay and valid for all Schengen states  
• Minimum coverage 30,000.00 € incl. repatriation. (Medical insurances linked to credit cards are not accepted)  
**Note:** For applicants with EU spouse/parent/child it is not mandatory but we strongly recommend providing a travel health insurance! |
| 9 | Flight reservation/address verification/short description about your destination  
• E.g. flight reservation, travel itinerary, invitation from German/EU family member  
**Note:** Above verifications are not mandatory! Nevertheless, we strongly recommend to enclose them for potential issuance of longer visa validity and for easier data validation |
II. REMARKS to be filled out VFS staff (please tick, what is relevant):

✓ Applicant travels □ alone
□ with family member/s
□ with a group as ……………….(please specify e.g. colleague, escort, sponsor)

✓ Applicants documents are □ complete
□ NOT complete - applicant has been informed of option to withdraw application to avoid possible refusal but wishes to submit application

□ NOT complete – applicant will submit missing documents within 48 hours to VFS

Remarks: …………………………………………………………………………………………………………………………………
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III. SIGNATURES and AGREEMENT

a) for Visa Applicant:
I HAVE READ AND AGREED TO THE TERMS AND CONDITIONS VALID FOR THE VISA APPLICATION AS PER ABOVE

........................................... ............................................................
City and Date (signature of applicant)

b) for VFS staff:
APPLICANT HAS BEEN INFORMED OF THE ABOVE. THE REMARKS HAVE BEEN COMPLETED TOGETHER WITH APPLICANT

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City and Date (signature VFS Staff)