



SCHENGEN VISA - Visit for Qatari nationals

I. DOCUMENTS TO BE SUBMITTED

		Submitted
1a	VIDEX Application form – available online https://videx.diplo.de free of charge <ul style="list-style-type: none">Fully completed in English or German and personally signed and dated by applicant	
1b	For minors below the age of 18 <ul style="list-style-type: none">The application form must be signed by both parents / legal guardianA form “letter of consent” signed by the parents/legal guardian must be attachedPassport copies of parents/ legal guardianBirth certificate with an English translation	
2	General instruction form <ul style="list-style-type: none">Personally signed and dated by the applicant	
3	Passport <ul style="list-style-type: none">Validity of a minimum of three months from the date of expiry of the requested VisaSigned by passport holderPassport not older than 10 years (issued within the last 10 years)A minimum of two blank pages to be used for visasPrevious passport if applicable	
4	One <u>recent</u> biometric passport sized photograph (3.5x4,5 cm) <ul style="list-style-type: none">Must not be older than 6 months with bright background and frontal view of the faceDigitally altered passport Photos cannot be acceptedDo not glue or staple the photos to the application form	
5	Photocopies <ul style="list-style-type: none">1 copy of passport pages with personal dataCopies of previous Schengen visa	
6	Overseas medical insurance <ul style="list-style-type: none">Only insurance companies authorized by the German Embassy Doha are acceptedValid for entire duration of period of first stay and valid for all Schengen statesMinimum coverage 30,000.00 € incl. repatriation. (Medical insurances linked to credit cards are <u>not</u> accepted) <p>For multiple entry visas: a signed form ‘Declaration on Travel Health Insurance’ must be submitted</p>	
7	Flight reservation and accommodation: <ul style="list-style-type: none">Invitation letter from the host in Germany/Schengen Country with full address and specifying purpose of visitPassport copy of the host, if applicable copy of his/her residence permit for Germany/Schengen countryIf applicable: copy of contract / proof of property with full residential address if you will stay at an apartment / house in Germany that you own)Valid & confirmed flight reservation	
8	Proof of financial means of applicant <ul style="list-style-type: none">E.g. recent bank statements (for the last 3 months), employment letter, proof of personal property, assets, credit cards with proof of credit limit, others <p>NOTE: In case financial means are provided by a relative please submit the fully filled out letter of guarantee with a passport copy of the relative</p>	

II. REMARKS to be filled out VFS staff (please tick what is applicable):

- ✓ Applicant travels alone
 with family member/s
 with a group as(please specify e.g. colleague, escort, sponsor)

- ✓ Applicant's documents are complete **NOT** complete - applicant has been informed of option to withdraw application to avoid possible refusal but wishes to submit application

 NOT complete - applicant will submit missing documents within 48 hours to VFS

- ✓ Applicant's travel date is less than 15 days no **YES** - applicant has been informed about the processing time and that he/she might not be able to travel to the intended date

Remarks:
.....
.....

III. SIGNATURES and AGREEMENT

a) for Visa Applicant:

I HAVE READ AND AGREED TO THE TERMS AND CONDITIONS VALID FOR THE VISA APPLICATION AS PER ABOVE

.....
City and Date (signature of applicant)

b) for VFS staff:

APPLICANT HAS BEEN INFORMED OF THE ABOVE. THE REMARKS HAVE BEEN COMPLETED TOGETHER WITH APPLICANT

.....
City and Date (signature VFS Staff)